



POSITION DESCRIPTION

Name:	Open
Job Title:	Children and Youth Minister
Ministry Team:	Faith Formation/Children and Youth Team
Reports To:	Rector, Dana Fath Strande
Appt. Status/Hours:	Part-time (20 hours per week)

POSITION SUMMARY STATEMENT:

This position will direct a children and youth ministry that encompasses education, service, worship, and building community. A primary responsibility will be walking alongside a core group of dedicated and highly competent volunteers. The key goal of this ministry is the growth of children, youth and their families in relationship with Jesus Christ and involvement in the church. This position will provide leadership to fulfill the Nativity Episcopal mission statement: "An inclusive faith community nourishing the body, mind and spirit of the people in our south metro neighborhood."

PRIMARY LEADERSHIP RESPONSIBILITIES:

- Education and Programming
 - Re-invigorate ministry to middle and senior high youth
 - Plan, design, and implement year-round education, service, worship, and community building for children and youth.
 - Create a quarterly intergenerational opportunity for Nativity people
 - Promote and participate in local ECMN activities where Nativity students are
 - Work alongside the volunteer leader of Kindness Matters project
 - Manage and maintain the children and youth ministry budget with the children and youth team
 - Plan and schedule age-appropriate service learning opportunities
 - Spend a significant amount of allotted time in the ministry of presence, inviting young people to participate and getting to know them.
- Communication
 - Communicate effectively to children and youth, parents, volunteers, congregation and the surrounding community.
 - Build interest and participation through appropriate and varied communication channels.
 - Increase visibility of Nativity formation program and events to all ages.
- Volunteer Management
 - Recruit, train, manage, and support a community of volunteers so they feel empowered and supported in their service.
 - Draw in parents and others, inviting them to a deeper faith and ministry involvement

- Create a "culture of community" among ministry volunteers
- Perform other duties as designated by the pastor
- Pursue continuing education opportunities that promote personal and professional development in consultation with the pastor

MINIMUM REQUIRED QUALIFICATIONS:

Education:

Bachelor’s degree preferred or equivalent work experience in related field.
Biblical knowledge, competency in Episcopal theology, and the ability to articulate both

Demonstrated Experience in:

Communication
Leadership
Faith-based roles
Building relationships with children, youth, and adults

Core Competencies, Skills and Abilities:

Demonstrates and shares a personal faith journey
Displays self-motivation and initiative
Bridges generations and builds relationships within the congregation and community at large with effective interpersonal skills.
Motivates, supports, and provides leadership to a dedicated volunteer base
Communicates effectively through public speaking and use of email, social media, texting and newsletters
Provides a life-long view of learning and understands age-appropriate resources
Creates a cohesive program that ties in with the life of the congregation
Establishes appropriate personal boundaries with children/youth/families and utilizes proper referral resources
Work flexible hours, including evenings, weekends and holidays. Specifically Sundays and Wednesdays.
Expected to complete “Safe Church” Training and submit to a background check.

PREFERRED QUALIFICATIONS:

Musical ability appreciated but not required

Send resume to: youth-job@nativitymn.org

Resumes will be received through September 1.