Who Should Take What?

Ministry Role Descriptions	BACKGROUND CHECKS	TIER 1	TIER 2							TIER 3							SUPPLEMENTAL TO ANY TIER					
	REQUIRED	UNIVERSAL TRAINING	SAFE CHURCH FOR GOD'S CHILDREN (FOR LEADERS)							SAFE CHURCH FOR GOD'S PEOPLE (FOR SUPERVISORS)							ADDITIONAL ONLINE TRAINING MODULES					
	KEEP DOCUMENTATION OF EACH OF THE FOLLOWING:	LIVE TRAINING OR ONLINE (BOTH USING BASIC SLIDES)	LIVE TRAINING	ONLINE TRAINING					ONLINE RENEWAL	LIVE TRAINING	ONLINE TRAINING					ONLINE RENEWAL	Optional					
			(Choose either LIVE or ONLINE training for initial training)						(May also renew by repeating a live training)	(Choose either LIVE or ONLINE training for initial training)						(May also renew by repeating a live training)						
	Application Interview Reference Checks Given Copy of Relevant Policies Criminal Background Check Sex Offender Registry Check	Faith Community Safety Conversation (guided by the ECMN universal training basic slides).	The live training uses the Universal Training basic slides plus video presentations (which cover all 3 online modules).	"Our Policies"	"Meet Sam"	"It Happened to Me"	"Keeping Your Church Safe"	Universal training slides + Follow-up Conversation (with a trainer or the local priest)	Abuse Prevention Refresher (Use only for 3 year renewal in lieu of the three full modules)	The live training uses the video presentations (which cover all online 4 modules).	Preventing Exploitation		Preventing Harassment		Follow-up Conversation (with a trainer or the local priest)	There is not yet a single, shortened online renewal option for Safeguarding God's People.	Duty to Report	Preventing Sexual Activity Between Young Children	Preventing Bullying	Keeping Your Camp Safe	A Day at Day Camp	Social Media
											"Preventing Sexual Exploitation in Communities of Faith for Congregations"	"Preventing Sexual Exploitation In Communities of Faith for Ministries"	"Safeguarding God's People: Preventing Sexual Harrasment for Workers"	"Safeguarding God's People: Preventing Sexual Harrasment for Managers & Supervisors"									
All Membership		Yes																				
Administrative Assistant/Secretary	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes	Yes	Yes	Yes	Retake all 4 modules	Yes					
Approve or develop programs for children or youth	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes	Yes	Yes	Yes	Retake all 4 modules						Yes
Camp or Retreat Leaders	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew									Yes	Yes	Yes		Yes
Christian Education or Faith Formation Coordinator or Director	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes	Yes	Yes	Yes	Retake all 4 modules	Yes	Yes	Yes			Yes
Church School Leaders	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew													Yes
Children's Minister (Lay or Ordained)	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes	Yes	Yes	Yes	Retake all 4 modules	Yes	Yes	Yes			Yes
Clergy	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes	Yes	Yes	Yes	Retake all 4 modules	Yes					
Counseling	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes										
Day Camp or VBS Leaders	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew									Yes	Yes		Yes	Yes
Executive Council			Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes	Yes	Yes	Yes	Retake all 4 modules	Yes					
Diocesan Disciplinary Board			Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes	Yes	Yes	Yes	Retake all 4 modules	Yes					
Diocesan Standing Committee			Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes	Yes	Yes	Yes	Retake all 4 modules	Yes					
Key Holders (or electronic access to the building)	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew													
Licensed Lay Eucharistic Minister	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes										
Licensed Pastoral Leader	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes										
Licensed Catechist	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes										
Licensed Preacher	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes										
Organist/Choir Director	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes	Yes	Yes	Yes	Retake all 4 modules	Yes					
Paid Employees of a Church or Diocese	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes	Yes	Yes	Yes	Retake all 4 modules	Yes					
Pastoral Care	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes				Retake all 4 modules						
Postulant, Candidate, or Seminarian	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes	Yes	Yes	Yes	Retake all 4 modules	Yes					
Sexton	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes	Yes	Yes	Yes							
Spiritual Director	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes										
Usher			Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew													
Vestry Members			Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes	Yes	Yes	Yes	Retake all 4 modules						
Vulnerable Adult Ministry (volunteer or leader)	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew													
Youth Minister (Lay or Ordained)	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes to renew	Yes	Yes	Yes	Yes	Yes	Yes	Retake all 4 modules	Yes	Yes	Yes			Yes
Youth volunteer working with minors (under age 18)*	Yes		Yes (only first half)	Yes	Yes	Yes		Yes	Yes to renew													

*best if parent present for training