

continuing education.

Between

The Rt. Rev. Craig W. Loya, Bishop,
and
, Deacon,
and
The Deacon will serve hours (average) per (week, month), using 8-1 hours per week as the standard.
The Deacon will assist at liturgies according to the Book of Common Prayer and the ECMN Deacon Customary.
The Deacon will also have the following responsibilities: (use back of sheet, as necessary)
In the world/community:
In the faith community:
Congregation and/or staff meeting attendance:
In conversation with the supervisor, the Deacon shall be eligible for leave for Sundays off and



Annual Covenant for Diaconal Ministry **Between**

The Faith Community agrees to:

- Reimburse the deacon for necessary expenses related to his/her ministry.
- Provide funding for the Annual Deacons Retreat, the Annual ECMN Convention, and the Annual Clergy Retreat.
- Encourage and financially support the Deacon's continuing education.
- Offer to pay the monthly honorarium of \$25 provided for in the ECMN policy for non-stipendiary clergy and make the contribution to the Church Pension Fund on the Deacon's behalf if accepted.

The Supervisor of the Deacon i	s:			
This covenant shall be review Bishop and the appropriate A ministry has engaged God's m community. Any changes to the Any disputes that may arise described and thereafter research	rchdeacon an annua nission by interpretin his covenant must be uring the deacon's p	I review of the way g the needs of the e agreed upon by a lacement should fir	s) in which the Deacon's world with the gifts of th Il parties listed below.	s ne faith
Deacon		Bishop		
 Senior Warden		Supervisor*		
		*Rector/Vicar/Priest-in-Charge or other canonical authority in the faith community		
Archdeacon				
Initially Agreed:	Month	Day	Year	
Please list subsequent revie	ew dates below:			



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Covenant Template: Process and Instructions

Deacon works with Supervisor, Senior Warden, and Archdeacon to complete the template. Archdeacons, as an extension of the bishop, support and assist in this process, making sure it's completed and helps to support the deacon and faith community in honoring the covenant.

Once complete, the Archdeacon sends the template to the Bishop for review and approval. Executive Assistant to the Bishop should be cc'd on this email as well.

Once Bishop's approval is received the template is signed by Deacon, Supervisor, Senior Warden and Archdeacon. If covenant will be signed electronically, Executive Assistant to the Bishop will initiate the signing process.

Once all other parties have signed the covenant the Bishop will sign the covenant. If digital signatures are being used the Bishop's office will be notified once all signatures have been completed in order for him to sign. If live signatures are being used, Archdeacon sends signed covenant to Bishop and Executive Assistant to the Bishop for Bishop's signature.

Bishop sends fully signed covenant and formal letters to Deacon and the Supervisor and Senior Warden announcing the deacon's deployment.

After all have signed the covenant, the rector, wardens and deacon can make a public announcement of the deacon's deployment.

ECMN communicates deployment announcements and clergy status transitions throughout ECMN and the mission area in which the Deacon serves.