Welcome to Realm
A Better Way to Connect

What is Realm

ECMN's online database that allows ECMN to securely store data, and that you can use as a directory to connect with your colleagues

What to do

- Create an account & update your contact information
- Set your privacy level

Why

- Better, faster, more accurate information at *your* fingertips
- Better, more accurate information *ECMN-wide*

Step 1: Look for an email & click on the link

The email is from: notifications@onrealmmail.org

Email Subject is:

 "REALM: Join ECMN's New Online Database"

or

"REALM Reminder: Please join ECMN's New Online Database!"

Can't find the email? Check your spam folder

Step 2: Register

- ❖ Create a Password
- ❖ Confirm the Password
- ❖ Confirm you are not a robot

Register

Sign-up is easy, and it's free! Get started by completing the fields below.

Email Address

FakeEmail@gmail.com

Create Password (8 character min)

Confirm Password

☐ I'm not a robot
reCAPTCHA
Privacy - Terms

By clicking the register button below, you agree to the Software Services Agreement and you are 13 years of age or older.

Register

Step 3: Check your email & "Verify your email"

ECMN: Email Verification

Hi,

Thank you for joining our online church community!
Before you can sign in, please verify your email to complete your registration.

Verify your email: https://onrealm.org/ECMN/account/Validate?user=stevensonconsulting2%40gmail.com&token=mjdEkIRSF0IyNvg

Sincerely,
Episcopal Church in Minnesota

Step 4: Verify your phone number
- ❖ If your real phone number does not work, try: 555-555-5555
- ❖ If *that* doesn't work, contact Sandra Stevenson at: sandra.s@episcopalmn.org

Now that you've created an account, update your contact information and set your privacy level!

Select the down arrow next to your name,
then My Profile,
then Edit Profile.
Next select Edit Contact Information and Personal Information (be sure to Save)

❖   Note: Birth date is required but only staff can see the year

Manage your privacy settings: at the down arrow, select "Manage Privacy."
❖   *Anyone at the church* = others with an account in the ECMN Realm database can see your contact information
❖   *Leaders & group/serving team members* = others in a Group to which you belong, i.e. Clergy, Trustees, or a committee can see your contact information

Note: you must choose one of these two options in order to be "seen" by others who have created an account.

Manage Account Privacy

Tell us what's ok to share with the church. Also, group meeting hosts' contact info may be visible, regardless.

Sandra

ⓘ Your contact and personal information can be seen by staff and:

○ Anyone in the church ⓘ
● Leaders & group/serving team members
○ Leaders ⓘ
○ Staff only

○ Custom Privacy
   Choose different privacy levels for specific contact fields and personal information. Note that this information is always visible to staff.

Save or Cancel

Finally, please add a photo

You can add your own photos:
- ❖ Select the drop down box, then My Profile
- ❖ Hover over the circle, select & upload a photo

Or, send me a photo and I will upload it for you!
sandra.s@episcopalmn.org

Sandra Stevenson
Missioner for Networking

✏ Edit Profile   🔒 Manage Privacy

Bookmark this URL: www.e.onrealm.org

Thank you!